



**NORTH CAROLINA
REAL ESTATE COMMISSION**

1313 Navaho Drive
P.O. Box 17100
Raleigh, NC 27619-7100
(919) 875-3700

OFFICE USE

File #

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COMPLAINT

INSTRUCTIONS

1. This form should be used when filing a complaint with the North Carolina Real Estate Commission against a real estate broker or a time share project (hereinafter "licensee").
2. Please fill in the information listed below. Then answer the questions and state your complaint on page two of this form.
3. **Your complaint will become a public record, and a copy of it will be given to the real estate licensee complained against.**
4. Persons who file complaints must be willing to appear as a witness, be sworn, testify and be cross-examined concerning the allegations made in their complaints.

IMPORTANT

The Real Estate Commission investigates complaints against real estate licensees accused of misconduct. If the Commission finds that real estate licensees have violated the Real Estate License Law or Commission rules, it can suspend or revoke their licenses.

The Real Estate Commission cannot give legal advice or act as your attorney. The Commission cannot assist in resolving disputes involving such matters as quality of workmanship of construction or the payment of real estate brokerage fees. The Commission cannot order monies to be paid or refunded to you or contracts to be cancelled. If you have these types of problems, you should consult your attorney.

TYPE OR PRINT CLEARLY IN INK

Your Full Name (Identifies you as Complainant)	
Residence Address (Street, City, State, Zip Code)	Home Phone
Business Address (Street, City, State, Zip Code and P.O. Box)	Work Phone

REAL ESTATE LICENSEE(S) COMPLAINED AGAINST

LICENSEE #1

Licensee's Name _____

Company Name _____

Company Address _____

LICENSEE #2 (If any):

Licensee's Name _____

Company Name _____

Company Address _____

DO NOT WRITE IN THIS SPACE

YES NO

Have you consulted an attorney regarding your complaint?

☐ ☐

If "Yes," give name:

Is there a pending or completed lawsuit regarding your complaint?

☐ ☐

Provide a detailed written statement of the full essentials of your complaint. Be factual. **Furnish copies of all documents pertaining to your complaint (contracts, letters, etc.), retaining the originals for your files.** Include the name, address, and telephone number of any witness(es) to the transaction in question. Attach additional sheets if necessary. PLEASE TYPE OR PRINT LEGIBLY AND HAVE YOUR COMPLAINT NOTARIZED.

The undersigned hereby swears that the foregoing statement and the attachments hereto are true.

(Date)

(Signature of Complainant)

Subscribed and sworn to before me this _____ day of _____, _____.

(Notary Public) My Commission expires _____.

(SEAL)

**SIGN AND RETURN THE ORIGINAL OF THIS
FORM (AND ANY ACCOMPANYING DOCUMENTS)
TO THE REAL ESTATE COMMISSION OFFICE.**